

Minutes of a meeting of the General Purposes Licensing Committee on Monday 4 December 2023

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Committee members present:

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|------------------------|--------------------|
| Councillor Humberstone | Councillor Hunt |
| Councillor Lygo | Councillor Miles |
| Councillor Muddiman | Councillor Mundy |
| Councillor Rawle | Councillor Smowton |
| Councillor Upton | Councillor Waite |

Other Members present:

Councillor Diggins

Officers present for all or part of the meeting:

Alison Daly, Legal Adviser
Jonathan Malton, Committee and Member Services Manager
Celeste Reyeslao, Committee and Member Services Officer

Apologies:

Councillor(s) Clarkson, Sandelson, Thomas, Walcott and Coyne sent apologies.

13. Appointment of Chair for the remainder of the Council Year 2023-24

Councillor Lygo was elected Chair of the General Purposes Licensing Committee for the remainder of the 2023-24 Council Year.

14. Appointment of Vice-Chair for the remainder of the Council Year 2023-24

It was confirmed that Councillor Clarkson would remain as the elected Vice-Chair of the General Purposes Licensing Committee for the remainder of the 2023-24 Council Year.

15. Declarations of interest

None.

16. Appointment of Sub-Committees

The Committee considered the report of the Head of Law and Governance setting out the re-establishment of four sub-committees for the remainder of 2023-24 Council Year to deal with the casework flowing from the Committee’s own responsibilities.

The General Purposes Licensing Committees resolved to:

- **Agree** that the casework hearings for taxi, private hire or other driver or vehicle licences, street trading licences and sex establishment licences should be determined by sub-committees on the basis of the Powers and Duties of GPL Sub-Committees at Appendix A.
- **Establish** four politically-balanced sub-committees of three members, each to undertake the casework of the General Purposes Licensing Committee as set out at Appendix A.
- **Agree** the membership of the four sub-committees as:
 - Sub-Committee A: Cllr Lygo, Cllr Humberstone, Cllr Sandelson
 - Sub-Committee B: Cllr Clarkson, Cllr Hunt, Cllr Miles
 - Sub-Committee C: Cllr Lygo, Cllr Waite, Cllr Miles
 - Sub-Committee D: Cllr Clarkson, Cllr Hunt, and Cllr Smowton
- **Agree** that substitution is permitted on each of the four sub-committees but that substitutes must be from the General Purposes Licensing Committee and must maintain political proportionality.
- **Agree** the meeting dates and times for sub-committees as set out in the report.

The Chair thanked Councillor Mundy for his contributions as former Chair of the General Purposes Licensing Committee.

17. Dates and times of meetings

The Committee noted the dates and times of future meetings.

The meeting started at 5.12 pm and ended at 5.25 pm

Chair **Date: Monday 5 February 2024**

When decisions take effect:
Cabinet: after the call-in and review period has expired
Planning Committees: after the call-in and review period has expired and the formal decision notice is issued
All other committees: immediately.
Details are in the Council’s Constitution.